

EDUCATION & EMPLOYMENT

EDUCATION

A college education can be a powerful tool when it comes to supporting yourself, but getting there can seem very challenging. Here's a basic outline of what you'll need if a college education is part of your plans.

- **Graduation from high school and receipt of a high school diploma** are admission requirements at many schools, including those in the California State University system. It is always best to stay in high school to receive your high school diploma, but sometimes it is not possible to do so. There are options available for completing the equivalent to a high school diploma:
 - Passing the **California High School Proficiency Examination** is the legal equivalent of earning a high school diploma.
 - The **General Education Development program (GED)** is another examination program that, upon successful completion, offers the equivalent of a high school diploma.
 - **Remember** that completing either the California High School Proficiency Examination or the GED does not eliminate the high school course requirements or the grades and test requirements.
- **Getting copies of your GED Records:** If you already took the GED, you may request copies of your records by contacting the Educational Testing Service:

Educational Testing Service (ETS) - GED Records Center:
Toll-free 866-370-4740
ETS - GED Records Center
P. O. Box 4005
Concord, CA 94524-4005

Preparing to pay for college: Free Application for Federal Student Aid (FAFSA). One of the tools you can use to estimate your eligibility for federal student financial assistance is the Financial Aid Estimator Tool – FAFSA4caster – which is available online at www.fafsa4caster.ed.gov. The FAFSA web site also provides links and information to other resources that will be useful for financing a college education.

CITY COLLEGE OF SAN FRANCISCO *DISABLED STUDENTS PROGRAMS & SERVICES (DSPS)*

The overall mission of DSPS is to provide exemplary instruction, support services and access to students with disabilities. DSPS will support students with disabilities in educationally related activities consistent with the mission and vision of CCSF and in compliance with federal and state laws. To "level the playing field" for students with disabilities through ensuring equal access to programs and facilities and to provide reasonable accommodations for documented disabilities. www.ccsf.edu/dsps

To Get Connected

Phone: (415) 452-5481

TDD: (415) 452-5451

Locations:

Ocean Campus

1860 Hayes Street

San Francisco, CA 94117

John Adams Campus

50 Phelan Ave San Francisco, CA 94112

Notes: Call for information.

Things To Know

Eligible Population: Individuals with a disability that causes a limitation in an educational setting.

Faith Based: No

Direct Services: Access to Internet, Mental Health Treatment, Medical Care, Disability Management counseling, Group Counseling/Therapy, test-taking anxiety workshops, Basic/Remedial Education, College & Graduate Education, Creative or Performing Arts Programs, English as a Second Language, GED & High School Education; Vocational Education, Employment Training, Employment Placement. Referrals to other resources available as needed.

CITY COLLEGE OF SAN FRANCISCO *GUARDIAN SCHOLARS PROGRAM*

To make the dream of attending college a reality for former foster youth or out of home placement youth in juvenile justice system.

www.ccsf.edu/NEW/ccsf/en/student-services/student-counseling/guardians-scholars-program.html

To Get Connected

Contact Person: Michael McPartlin,
Program Manager

Phone: (415) 239-3682 **Fax:** (415) 239-3188

Email: mmcpartl@ccsf.edu

Hours: Monday – Thursday, 8:00am to 5:00pm; Friday, 8:00am to 12:30pm

Location: Guardian Scholars Program Office
50 Phelan Avenue, Student Union, MLK
Center, Room B, San Francisco CA, 94112

Notes: Confirmation of foster youth or out-of-home placement status is required. Foster Youth Status (Referral from County Human Services agency); Out of Home Placement Status (Referral from County Juvenile Justice agency or State Social Services Agency). Drop-in services provided; appointments made on request.

Direct Services: Hotel Vouchers; Rental Move-in Assistance; Transitional Housing referrals; Access to Internet; Clothing; Food/Prepared Meals; Hygiene/Personal Care Items; Shower Facilities; Storage Facilities; Transit Vouchers; Mental Health Treatment referrals; Medical Care through referral either; Intensive Case Management; Mentorship; Basic/Remedial Education; College & Graduate Education; Creative or Performing Arts; English as a Second Language; GED & High School Education; Reading/Literacy; Vocational Education; Employment Training; Job Readiness/Life Skills; Money Management/Personal Financial Education; Money Management/Personal Financial Education; Legal Rights Workshops on Housing, Education, Employment. Referrals to other resources available as needed.

Things To Know

Languages Spoken: English, Thai, Spanish. Additional language translation possible.

What to Bring: Verification of foster youth or out of home placement status for at least one year when minor. Program will assist client in getting this.

Client fees, if any: \$30 deposit for hotel to be paid by student not provided by Guardian Scholars program.

Eligible Population: All individuals, 18-25.

Primary Community Served: Currently homeless.

Faith Based: No.

CITY COLLEGE OF SAN FRANCISCO *SECOND CHANCE PROGRAM*

The Extended Opportunity Programs and Services (EOPS) Second Chance program at City College of San Francisco (CCSF) serves students who are formerly incarcerated, offering them education as an alternative to incarceration. Through understanding and addressing the unique needs of this student population, the Second Chance program provides comprehensive academic support services with the goal of increasing their probability for academic success, while simultaneously reducing the likelihood of recidivism. Students are eligible to receive services for six-semesters, or until completion of 70 degree-applicable units.* www.ccsf.edu

To Get Connected

Contact Person: Charles E. Moore,
Community Liaison

Email: cemoore@ccsf.edu

Phone: (415) 239-3075 **Fax:** (415) 239-3514

Location: City College of San Francisco –
EOPS, 50 Phelan Avenue, San Francisco, CA
94112

Hours: Monday – Wednesday, 8:00am to
3:00pm; Thursdays, 11:00am to 4:00pm.

Notes: No referral needed. Drop-ins
allowed, *but appointments are highly
recommended.* Applicants on probation or
parole need to provide verification of their
status from their probation/parole officer.

Things To Know

Languages Spoken: English

What to Bring: State-Issued ID; Social
Security Card; Proof of SF Residency.

Accessibility: Wheelchair accessible. Other
disabilities are accommodated.

Client fees, if any: None

Eligible Population: Individuals, ages 18 and
older. Must be highly motivated and have a
strong desire to be in college and to
participate in higher education. Good to be
clean and sober or actively participating in
12-step or other recovery program, if
applicable.

Faith Based: No

Direct Services: Assist with the CCSF matriculation/application process. Peer counseling and tutorial services. Book vouchers. Academic advising and educational planning. Basic skills and remedial education. Vocational education. Certificate, associate degree and transfer programs. There may be a waiting list to receive EOPS/Second Chance specific services; however, new potential students will be assisted with the CCSF matriculation/application process and be allowed to register and attend classes.

CITY COLLEGE OF SAN FRANCISCO *WAY PASS WOMEN'S AFTERCARE PROGRAM*

The Women's Aftercare Program and Services is a collaborative project with City College of San Francisco, under the auspices of the Health Science Department and the Women's Studies Department. We are designed to address the unique needs of self-identified women who are formerly incarcerated. We serve women coming home from prisons, jails, and drug programs. It is our belief that education is the best alternative to incarceration and it is our desire to assist our sisters in their academic endeavors.

To Get Connected

Contact Person: Pearl Contreras

Phone: (415) 452-4889

Email: waypass@gmail.com

Hours: Monday – Thursday, 10:00am to 3:00pm when school is in session or by appointment.

Location: City College of San Francisco – Way Pass, 50 Phelan Avenue, Multi-Use Building MUB 301-C, San Francisco, CA 94112

Notes: No referral needed.

Things To Know

Languages Spoken: English

What to Bring: Positive attitude

Accessibility: Wheelchair accessible; other disabilities will be accommodated.

Client fees, if any: Free to any current City College student.

Eligible Population: Formerly incarcerated women.

Faith Based: No.

Direct Services: Case management; help with registration forms; referrals on campus and in the community; informal counseling and support; class planning and management; support groups and workshops.

FIVE KEYS CHARTER SCHOOL

Five Keys Charter School provides educational options for obtaining a High School Diploma or GED. Our goal is to increase educational levels for successful re-entry, finding employment, and reintegrated into the community. Class times and schedules are flexible, offering students classroom based instruction, independent study, or on-line learning. Five Keys partners with respected community-based organizations such as San Francisco's WIA One Stops, Walden House San Francisco and Los Angeles, Goodwill Industries, SF Adult Probation Department, Friendship House, Women's Reentry Center, San Francisco Re-entry Court, YMCA Bayview / Hunters Point and others. www.5keyscharter.org.

To Get Connected

Contact Persons: Noelani Bell or Marisa Muscio

Phone: (415) 734-3310 Fax: (415) 734-3314

Email: noelanib@fivekeyscharter.org,
marisam@fivekeyscharter.org

Intake Hours: Monday - Friday, 8:00 to 3:00pm

Locations: 70 Oak Grove, San Francisco, CA 94107; County Jails #2, #3, #4, #5; Women's Reentry Center, 930 Bryant St, San Francisco; Adult Probation, 850 Bryant St, 2nd Floor, San Francisco; Walden House - 1550 Evans Avenue, San Francisco; Walden House Multi, 15th and Mission St, San Francisco; Walden House Los Angeles, 2307 West 6th St, Los Angeles; Good Shepherd Grace Center, 1310 Bacon St, San Francisco, CA 94134; Goodwill, 1500 Mission St, San Francisco, CA 94103; Paradise Baptist Church, 9670 Empire Road, Oakland; Bayview / Hunters Point YMCA, 1601 Lane St, San Francisco.

Notes: No referral needed. Drop-ins welcome at 70 Oak Grove (enrollment only)

Things To Know

Languages Spoken: English and Spanish

Accessibility: Our primary 70 Oak Grove site is not wheelchair accessible. Most of our community sites are accessible to people with mobility impairments.

Client fees, if any: None.

Eligible Population: All individuals 18 and older, 16 above at 1601 Lane St location.

Primary Community Served: African American, Hispanic/Latino, Lesbian/Gay/Bisexual/Transgender,

Faith Based: No.

Direct Services: Basic/Remedial Education; English as a Second Language; GED & High School Education; Reading/Literacy; Vocational Education, Independent Study, Online learning. Referrals to other resources available as needed.

SAN FRANCISCO CONSERVATION CORPS

The San Francisco Conservation Corps (SFCC) is a non-profit job and academic training organization serving young people ages 18-26. www.sfcc.org

To Get Connected

Contact Person: Chase Torres, Recruitment Manager

Phone: (415) 928-7417 x313 **Fax:** (415) 771-4299

Email: ctorres@sfcc.org

Hours: Monday – Friday, 8:30am to 5:00pm

Location: 241 Fifth Street, San Francisco, CA 94103

Notes: No referral needed. Drop-in to complete application. Appointment only for interview (Interviews take place after completing application).

Things To Know

Languages Spoken: English

What to Bring: I-9 Verification Documentation (State-Issued I.D., e.g. Social Security Card, CA Driver's License, etc.)
Program may be able to assist individuals get these documents.

Accessibility: Wheelchair accessible.

Client fees, if any: No fees.

Eligible Population: All individuals and family members, ages 18-26.

Faith Based: No.

Direct Services: Assistance/guidance regarding Benefits (SSI, GA, TANF, etc.), Counseling, Employment Placement, Employment Retention, Employment Training, GED Preparation, Help/Vouchers to Get State ID, Life Skills, Literacy/Basic Education, Mentoring, Transit Vouchers. Referrals to other resources available as needed.

SAN FRANCISCO PUBLIC LIBRARY *PROJECT READ*

Our mission is to provide free instruction for English-speaking adults (18 or older) who want to improve their basic reading and writing skills, thereby enabling access to great opportunities in their lives. www.projectreadsf.org www.sfpl.org

To Get Connected

Phone: (415) 557-4388 **Fax:** (415) 557-4375

Email: projectread@sfpl.org

Hours: Monday – Thursday, 10:00am to 5:00pm; Friday, 12:00pm to 5:00pm

Location: Project Read -- Main Library
100 Larkin St. SF, CA 94102

Notes: No referral needed. Drop-ins for interview allowed. Further appointments will be scheduled.

Things To Know

Languages Spoken: English

Accessibility: Wheelchair accessible. Other disabilities are accommodated.

Client fees, if any: No fees.

Eligible Population: stable housing, working phone, 90 days clean and sober, over 18 years of age. May not have a criminal conviction for sex offense against a child.

Primary Community Served: African American, Hispanic/Latino.

Faith Based: No.

Direct Services: Access to Internet; Mentorship; Outreach; Basic/Remedial Education; GED & High School Education; Reading/Literacy; Money Management/Personal Financial Education; Voting Outreach & Education; Parenting Support/Education. Referrals to other resources available as needed.

SAN FRANCISCO STATE UNIVERSITY (ASI) PROJECT REBOUND

Project Rebound sees education as an alternative to mass incarceration. We seek to increase opportunities to become productive and responsible citizens, decrease the risk of recidivism, motivate incarcerated individuals to strive to change their lives, and interrupt the path of youth headed toward incarceration. <http://asi.sfsu.edu>

To Get Connected

Contact Persons: Jamie Lindsay, Office Coordinator

Phone: (415) 405-0954 **Fax:** (415) 338-0522

Email: sfsu_pr@yahoo.com

Hours: Monday – Friday, 9:00am to 5:30pm

Location: 1650 Holloway Avenue, CCSC T-138, San Francisco State University, San Francisco, CA 94132

Notes: No referral needed. Drop-ins allowed, but appointments are recommended.

Things To Know

Languages Spoken: English. Translators may be available for other languages.

What to Bring: State-Issued ID; Social Security Card; Proof of SF Residency.

Accessibility: Wheelchair accessible. Other disabilities are accommodated.

Client fees, if any: No fees.

Eligible Population: All individuals, 18 and older. May not be a registered sex offender. May not have prior convictions on SFSU grounds.

Faith Based: No.

Direct Services: Books and class materials; Access to Internet; Food vouchers; Transit Vouchers; Mental Health Treatment; Anger Management classes; Mentorship; Outreach; Post-Incarceration Support; College & Graduate Education. Referrals to other resources available as needed.

EMPLOYMENT

GOVERNMENT SERVICES (ONE STOPS)

One Stop System

The San Francisco One Stop System is a network of services provided at easily accessible One Stop Centers. At One Stop Centers, San Franciscans can learn about all publicly funded employment and training services available in the City. Through the One Stop Centers, all residents have access to current job listings, vocational assessments, job placement services and career counseling services, and can learn whether they are eligible for specific employment-related programs, benefits and services anywhere in the city. A Reentry Program Navigator will have hours at each location at least once each month. Specific times below.

Website: www.onestopsf.org or www.oewd.org

Locations and Phone Numbers:

Civic Center, 801 Turk Street	Phone: (415) 749-7503
Reentry Program Navigator:	4 th Tuesday of the month, 9am-12pm
Mission, 3120 Mission Street	Phone: (415) 401-4800
Reentry Program Navigator:	4 th Monday of the month, 9am-12pm
Southeast, 1800 Oakdale Avenue	Phone: (415) 970-7762
Reentry Program Navigator:	4 th Thursday of the month, 1pm-4pm
Goodwill Center, 1500 Mission Street	Phone: (415) 575-2101
Reentry Program Navigator:	Every Wednesday, 12:30pm-3:30pm
Chinatown Center, 777 Stockton Street	Phone: (415) 421-2111
Reentry Program Navigator:	4 th Tuesday of the month, 1pm-4pm
Western Addition, 1449 Webster Street	Phone: (415) 655-2620
Reentry Program Navigator:	4 th Thursday of the month, 9am-12pm

City Build Program

CityBuild is a partnership between the City/County of San Francisco, Construction Trade Unions, City College, and community-based partners. CityBuild provides recruiting, training, and placement services to job seekers, employers, and contractors working in San Francisco's construction industry. The CityBuild Academy consists of a structured 12-week pre-apprenticeship program to prepare students for employment in a variety of skilled trades.

Location and Phone Numbers:

Mission One Stop at 3120 Mission Street. CityBuild Info Line is (415) 401-4889.

RAMP-SF (Reconnecting All through Multiple Pathways)

RAMP-SF is a gateway to positive employment and educational opportunities for San Francisco's hard-to-serve and alienated young adults. RAMP-SF is a workforce and educational development program that provides adults ages 18-24 with job readiness training, paid work experience, educational services, and intensive support. The 6-week job readiness training class is designed to build workplace skills, and is followed by placement in a job or training program.

Phone Number: (415) 554-6969

ANDERS AND ANDERS FOUNDATION

To break the cycle of recidivism through job placement. www.andersandandersfoundation.org

To Get Connected

Contact Person: Terry Anders, Director

Phone: (415) 309-6330

Email: andersandanders6@yahoo.com

Hours: Monday – Friday, 7:00am-7:00pm

Location: 1460 McKinnon Ave. #206

San Francisco, CA 94124

Notes: No referral needed. Please call for appointment. No drop-ins.

Things To Know

Languages Spoken: English, some Spanish

What to Bring: State-Issued ID, Social Security Card. Program will assist client in getting these.

Client fees, if any: No fees.

Eligible Population: All individuals, ages 18 and older, who are formerly incarcerated or have struggled with addiction.

Primary Community Served: African American, Asian/Pacific Islander, Hispanic/Latino, American Indian/Alaskan, Lesbian/Gay/Bisexual/Transgender

Faith Based: No.

Direct Services: Direct Assistance with union initiation fees, dues, work tools and clothing; assistance getting drivers license or other ID; transit vouchers or fast pass; Addiction counseling; Mentorship; Employment and Education: Vocational/pre-apprentice construction training with CityBuild Academy, through OEWD; placement in union jobs; employment retention through continuing case management, job readiness/soft skills training. Referrals to other resources available as needed.

ARRIBA JUNTOS *POWER UP YOUTH*

Arriba Juntos provides educational and employment programs on a citywide basis serving many neighborhoods and many different ethnic groups and cultures. Its mission is to promote economic self sufficiency through employment services and vocational education.

www.arribajuntos.org

To Get Connected

Contact Person: Miriam Campion, Youth Program Coordinator

Phone: (415) 487-3240 **Fax:** (415) 863-9314

Email: mcampion@arribajuntos.org

Hours: Monday – Friday, 9:00am to 5:00pm

Things To Know

Eligible Population: All individuals, ages 14-24, including pregnant women, women with children, families, and individuals on Juvenile Probation.

Primary Population/Community Served: Hispanic/Latino

Faith Based: No.

Direct Services: Access to Internet; youth computer lab; Assistance getting Drivers License or Other ID; Free clothing, especially interview-appropriate attire; prepared meals on Thursdays and snacks for clients; hygiene and personal care items available; Postal services, including stamps; phones provided for work-related or case-management calls; fast pass transit vouchers for WIA-qualified clients; Mental health specialist for victims and witnesses of violence; GED program on-site; Applications for food stamps; Employment and Job Readiness services. Referrals to other resources available as needed.

**ASIAN NEIGHBORHOOD DESIGN GREEN CONSTRUCTION/SOLAR PANEL
INSTALLATION**

Our mission is to reduce poverty by building communities and providing opportunities for low-income residents to become economically self sufficient. www.andnet.org

To Get Connected

Contact Person: Jamie Brewster, Site Manager

Phone: (415) 575-0423 x201

Fax: (415) 575-0425

Email: jbrewster@andnet.org

Hours: Monday – Friday, 7:00pm to 3:30pm. Intake on Thursdays, 10:00am

Location: 1021 Mission St. San Francisco, CA 94103

Notes: No referral needed. Drop-ins are welcome, but orientations are held every Thursday at 10am.

Things To Know

Languages Spoken: English and Spanish

What to Bring: Proof of SF Residency.

Accessibility: Wheelchair accessible. Other disabilities are accommodated.

Client fees, if any: None.

Eligible Population: Men, Women, Transgender people, ages 17 and older, Women with children, All families. Individuals with criminal convictions for a sex offense are considered on a case-by-case basis.

Primary Community Served: African American, Hispanic/Latino, Lesbian/Gay/Bisexual/Transgender

Faith Based: No.

Direct Services: Access to Internet; Assistance Getting Drivers License or Other ID; Donated clothing; Light meals provided for students who are hungry; Access to phones; Transit FastPass for each student; Anger Management; Community Education & Mediation; Group Counseling/Therapy; Intensive Case Management; Mentorship; Post-Incarceration Support; Basic/Remedial Education; GED and High School Education with 5 Keys Charter School on-site; Job Skills; Job Readiness; Job Placement; Construction Job Training; Employment Retention; Money management/Personal financial education; Referrals provided for mental health treatment, medical care, dental care, vision care, trauma recovery services. Referrals to other resources available as needed.

CALIFORNIA PACIFIC MEDICAL CENTER *PEP JOBS*

The mission of PEP Jobs is to serve people with epilepsy and other disabilities in navigating a career path, including finding and maintaining suitable employment, offering the highest quality assistance possible. www.cpmc.org/pepjobs

To Get Connected

Contact Person: Matthew Poland,
Employment Coordinator

Phone: (415) 600-1378 **Fax:** (415) 600-1379

Email: polandm@sutterhealth.org

Location: 2100 Webster St, Suite 115, San Francisco, CA 94115

Notes: Referral from CA Department of Rehabilitation - 301 Howard St, San Francisco, CA 94105. Call 415-904-4100. No Drop-ins.

Things To Know

Languages Spoken: Only English.

Translation services available.

What to Bring: State-Issued ID; Social Security Card.

Accessibility: Wheelchair accessible. Other disabilities are accommodated.

Client fees, if any: No fees.

Eligible Population: All individuals, ages 18 and older, with a medical diagnosis of epilepsy or traumatic/acquired brain injury. Must be clean and sober for at least 90 days prior to intake.

Faith Based: No.

Direct Services: Employment Placement; Employment Retention; Job Readiness/Life Skills. Referrals to other resources available as needed.

EPISCOPAL COMMUNITY SERVICES *C.H.E.F.S*

It is our mission to train homeless individuals in culinary arts and to assist them in finding and keeping employment, in order to support their move out of homelessness. www.ecs-sf.org

To Get Connected

Contact Persons: Sally Ray or Sandra Marilyn, Employment Specialist and Manager

Phone: (415) 487-3742 **Fax:** (415) 487-3795

Email: sray@ecs-sf.org, smarilyn@ecs-sf.org

Hours: Monday – Friday, 8:30am to 6:00pm

Location: 705 Natoma Street
San Francisco, CA 94103

Notes: Intake takes place at several points throughout the year, and requires three professional references. No formal referral form is needed, and drop-ins are welcome. Please call or write for more information.

Things To Know

Languages Spoken: English

What to Bring: State-Issued ID; Social Security Card; Proof of SF Residency; TB Clearance; Three professional references and a personal essay.

Accessibility: Wheelchair accessible. Other disabilities are accommodated. Note: Student must be able to work safely in a small kitchen.

Client fees, if any: No fees.

Eligible Population: All individuals, ages 18 or older.

Faith Based: No.

Direct Services: Emergency Shelter; Permanent Housing; Access to Internet; Clothing; Prepared Lunches; Hygiene/Personal Care Items; Intensive Case Management; Post-Incarceration Support; Basic/Remedial Education; GED & High School Education; Vocational Education; Employment Training and Placement; Employment Retention; Job Readiness/Life Skills; Money Management/Personal Financial Education. Referrals to other resources available as needed.

GOODWILL INDUSTRIES

Goodwill Industries supports people from all walks of life so that they can enhance their vocational development and return to the workforce. It helps to remove barriers to self sufficiency and to restore dignity to participants through training and job Placements. Reentry Navigator Program helps formerly incarcerated individuals navigate both the citywide resources and programs, along with the workforce development process. Job readiness training, job development and job placement assistance. www.sfgoodwill.org

To Get Connected

Contact Person: Cristian Torres, Client Services Specialist

Phone: (415) 863-2323 **Fax:** (415) 863-1882

Hours: Monday – Friday, 9:00am to 5:00pm

Reentry Navigator: Reentry Navigator

Phone: (415) 575-2113 **Fax:** (415) 575-2170

Hours: Monday – Friday, by appointment.
1st and 3rd Wednesdays 12:30-3:30: drop-in hours, no appointment necessary

Reentry Workshop: 3rd Wednesday of the month, 10am-12pm.

Location: 1500 Mission Street, San Francisco, CA 94102

Notes: No referral needed.

Things To Know

Languages Spoken: English, Spanish.

What to Bring: State-Issued ID; Social Security Card; Proof of SF Residency .

Program will assist client in getting these.

Accessibility: Wheelchair accessible. Other disabilities are accommodated.

Client fees, if any: No cost to participants.

Eligible Population: All individuals and family members with involvement in the criminal justice system.

Primary Community Served: African American, Asian/Pacific Islander, Hispanic/Latino, American Indian/Alaskan, Lesbian/Gay/Bisexual/Transgender

Faith Based: No.

Direct Services: Access to Internet; Assistance Getting Drivers License or Other ID; Clothing vouchers; Transit Vouchers; Intensive Case Management; Outreach; Post-Incarceration Support; English as a Second Language; GED & High School Education; Employment Training; Employment Placement; Employment Retention; Job Readiness/Life Skills; Money Management/Personal Financial Education; Clean Slate/Conviction Expungement Services; Inmate & Parolee Legal Issues; Phone/Voicemail; Vocational Education; Employment Training; Employment Placement; Hotel Vouchers; Resources for housing; Food/Prepared Meals; Retail/Warehouse Operation Training; Criminal Justice Navigator. Referrals to other resources available as needed.

JEWISH VOCATIONAL SERVICES (JVS)

At JVS, we can help you with the skills and resources you need to find the right job. Our job search assistance program is specially tailored to meet your particular employment needs. We've worked with job seekers that truly represent the broad diversity of San Francisco, and we have employer connections in fields from accounting to zoology. The *Technology Access Center (TAC)* helps people improve their job-related computer skills and provides online job search opportunities. You can search for a job; improve your typing speed and computer skills with self-paced tutorials; use our software and print library to explore your career options; build your resume, cover letter, and basic skills; and study for the GED, NCLEX-PN, and NCLEX-RN.
www.jvs.org

To Get Connected

Contact Person: Alicia Velez-Rivers, Intake Coordinator
Phone: (415) 782-6282 **Fax:** (415) 391-3617
Email: arivers@jvs.org

TAC Contact Person: Rachel Schapira, TAC Coordinator
Phone: (415) 782-6217 **Fax:** (415) 391-3617
Email: tac@jvs.org

Hours: Monday-Friday, 9:00am to 5:00pm.
Intake orientations on Wednesdays at 1:00pm.

Location: 225 Bush Street, Suite 400 - West Lobby, San Francisco, CA 94104

Notes: No referral needed. Drop-in orientations are held Wednesdays at 1:00pm.

Direct Services: Employment Placement; Employment Retention. Referrals to other resources available as needed.

Things To Know

Languages Spoken: Russian, English, Cantonese, Spanish. Note: Non-native speakers are welcome to access the TAC facilities although the job search resources are primarily in English.

What to Bring: Authorization to work in the United States.

Accessibility: Wheelchair accessible. Other disabilities accommodated.

Client fees, if any: None.

Eligible Population: All individuals who are clean and sober and comply with a work-focused professional facility.

Faith Based: No.

PAM HOGAN PRODUCTIONS

Pam Hogan produces books, videos, and other training materials to support people in prison to obtain employment upon release. The book, *From Prison to Paycheck: What No One Ever Tells You About Getting A Job*, provides guidance on job search, resume and cover letters, interviews, and suggestions on how to respond to the question, "Have you ever been convicted of a felony?" www.PamHoganProductions.com

To Get Connected

Contact Persons: Pam Hogan, Principal

Phone: (415) 333-8327

Email: Info@PamHoganProductions.com

Hours: No Direct Services

Location: Mailing Address: P.O Box 31667,
San Francisco, CA 94131

Notes: No direct services or drop-in hours.
Please write for information.

Things To Know

Languages Spoken: English

Client fees, if any: Vary; Please contact for more information.

Eligible Population: All individuals involved in the criminal justice system.

Primary Community Served: All people currently in prison or jail, and those who are recently released.

Faith Based: No.

POSITIVE RESOURCE CENTER *PRC EMPLOYMENT SERVICES*

Positive Resource Center's Employment Services Program provides vocational rehabilitation and job search services to people with HIV/AIDS or with Mental Health Disabilities. Our Employment Services Program assists clients who are considering temporary work, self-employment, permanent part-time or full-time work, or training and education opportunities. Positive Resource Center is the only employment service provider in the San Francisco Bay Area that has specifically developed its program for people who are facing multiple employment barriers. PRC Employment Services supports a whole person approach, using harm reduction, and supports a self-efficacy model to support people with disabilities to live independent lives.

www.positiveresource.org

To Get Connected

Contact Person: Joe Ramirez-Forcier,
Managing Director

Phone: (415) 972-0831 **Fax:** (415) 777-1770

Email: joer@positiveresource.org

Hours: Monday – Friday, 9:00am to 5:00pm.
Orientation is every Weds at 2:00pm.

Location: 785 Market Street, 10th Floor,
San Francisco, CA 94103

Notes: No referral needed for HIV+ clients.
Clients with a Mental Health disability must
be referred by the California Department of
Rehabilitation. Drop-ins are allowed.

Things To Know

Languages Spoken: English, Spanish

What to Bring: Letter of Diagnosis; any
picture ID. Program will assist client in
getting these.

Accessibility: Wheelchair accessible.
Facilities approved by CARF and CA DoR.

Client fees, if any: None.

Eligible Population: All individuals with
HIV/AIDS or Mental Health Disability (Note:
clients with mental health disability must be
approved for services by DoR).

Faith Based: No.

Direct Services: Access to Internet; Job Search Center; Anger Management; conflict management; stress management; time management; Community Education & Mediation; Group Counseling/Therapy; Vocational Counseling; Intensive Case Management; Individual Counseling/Therapy; Mentorship; Outreach; Vocational Education; Assessment & Application for Food Stamps, General Assistance; Legal advise and benefits representation; Employment Training; Employment Placement; Employment Retention; Job Readiness/Life Skills; Money Management/Personal Financial Education. Referrals to other resources available as needed.

RENAISSANCE BAYVIEW *PRISON RE-ENTRY PROGRAM*

Our goal is to assist Prison Re-Entry clients explore entrepreneurship, because we understand that it is hard to get a job once you have a record. <http://bayviewrecenter.org/>

To Get Connected

Contact Person: Wendy Guzman, Program Associate

Phone: (415) 647-3728 x409

Fax: (415) 647-1542

Email: Wendy@recenter.org

Hours: Monday – Friday, 9:00am to 5:00pm

Location: 3801 Third St., Suite 616, San Francisco, CA 94124

Notes: No referral needed. Drop-in/Walk-ins allowed, but appointments are needed to meet with a program coordinator.

Things To Know

Languages Spoken: English and Spanish

What to Bring: Proof of SF Residency

Accessibility: Wheelchair accessible.

Client fees, if any: Business Assistance Center: \$50.00/month; Business Planning Class: \$25.00/month; Quickbooks Class: \$50.00 for 3 sessions

Eligible Population: All individuals involved in the criminal justice system.

Faith Based: No.

Direct Services: Access to Internet; P.O. Box/Mail Service; Phone/Voicemail; Mentorship; Credit Repair; Job Readiness/Life Skills; Money Management/Personal Financial Education; Employment Law. Referrals to other resources available as needed.

TOOLWORKS JANITORIAL TRAINING/PLACEMENT

Toolworks, in partnership with people in disadvantaging conditions, is a human service agency dedicated to providing the tools/resources to promote independence, equality, and personal satisfaction. www.toolworks.org

To Get Connected

Email: rarbo@toolworks.org

Specific Intake Days and Times:

Info session every Friday at 1:00pm
25 Kearny Street, #400

Training Hours: 6:45am to 11:45am

Location: Office at 25 Kearny Street, #400, San Francisco, CA 94104. Training site on Treasure Island.

Notes: Referrals from case manager or other social service staff are preferred. No drop-ins. Info session every Friday at 1:00pm at Kearny Street location.

Things To Know

Languages Spoken: English, ASL

What to Bring: State-Issued ID; Social Security Card; Proof of SF Residency; Proof of homelessness; proof of disability

Accessibility: Wheelchair accessible. Other disabilities are accommodated.

Eligible Population: Individuals, 18 years and older, who meet both eligibility requirements of HEC Grant: 1) homelessness 2) disabled.

Primary Community Served: African American

Faith Based: No.

Direct Services: Access to Internet; Assistance Getting Drivers License or Other ID; Hygiene/Personal Care Items; Phone/Voicemail; Intensive Case Management; Mentorship; Vocational Education; Assessment & Application for SSI; Employment Training; Employment Placement; Employment Retention; Job Readiness/Life Skills. Referrals to other resources available as needed.

