

***Statement of Interest  
Individuals Interested in Serving on the WiCAC  
Reentry Council***

**Background**

Workforce Investment San Francisco (WISF) is designated as the City's Workforce Investment Board. The WISF plays an integral role in partnering with the Office of Economic & Workforce Development (OEWD) in overseeing and setting the direction for San Francisco's Workforce System. The mission of the WISF is to provide a forum where business, labor, education, government, community-based organizations and other stakeholders work together to increase their collective capacity to address the supply and demand challenges confronting the workforce.

The Workforce Investment Community Advisory Committee (WiCAC) was established by Ordinance 0270-07 and is designed to advise the Workforce Investment San Francisco (WISF) board on the City's workforce needs and solutions to meet them. The WiCAC identifies "on-the-ground" workforce challenges, and recommend solutions to close gaps in the workforce development infrastructure. To read more about the WiCAC and the WISF, visit <http://oewd.org>.

The WiCAC is composed of seven members who are staff and/or board members of 501(c)3 organizations. They serve terms for no more than two consecutive terms lasting 2 years each. They are appointed as follows: the Board of Supervisors appoints (4) members; the Transition Aged Taskforce appoints one (1) member; the Local Homeless Coordinating Board appoints one (1) member, and the Reentry Council appoints one (1) member. The Reentry Council appointee should represent the workforce development challenges and solutions for formerly incarcerated people.

**Process**

The Reentry Council shall use the following process to appoint an individual to the WiCAC.

Step I. By no later than 5:00pm on Friday, February 3, 2012, all interested individuals who are staff and/or board members of 501(c)3 organizations should submit a *Statement of Interest* to Reentry Council staff.

Step II. Reentry Council staff shall forward all *Statements of Interest* received by the deadline to Reentry Council members for their review.

Step III. All individuals who have submitted their *Statements of Interest* shall have the opportunity to appear before the Reentry Council at its meeting of February 28, 2012. The Reentry Council shall consider all applications, and appoint a representative at this meeting.

**Statement of Interest**

All interested should complete the *Statement of Interest* that follows, and use additional pages as necessary. Statements must be received by no later than 5:00pm on Friday, February 3, 2012. Statements must be e-mailed, mailed, or hand delivered to Reentry Council staff (contact information follows).

**I. About You**

Your Name: \_\_\_\_\_

Your Job Title or Affiliation: \_\_\_\_\_

501(c)3 Organization You Represent: \_\_\_\_\_

Website: \_\_\_\_\_

Your Phone number: \_\_\_\_\_

Your Mailing address: \_\_\_\_\_

Your E-mail address: \_\_\_\_\_

**II. Your Interest**

**Please describe your relevant experience and skills needed to effectively represent the purpose of the Reentry Council on the WiCAC.**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Please describe your ability to make regular reports to the Reentry Council and/or its subcommittees, as requested.**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**This completed form must be returned via mail, hand delivery, or email no later than 5:00pm Friday, February 3, 2012 to:**

**Jessica Flintoft  
Reentry Division Director  
Reentry Council/Adult Probation Department  
880 Bryant Street, Room 200  
San Francisco, CA 94103  
Email: reentry.council@sfgov.org**